

## **Evaluation Policy**

### **Master of Business Administration**

All examinations of Dr. D. Y. Patil Vidyapeeth's COL shall be conducted twice in a year (June and December), at the specified Examination Centers through online mode. Conduct of Examinations, Passing Criteria and Students Disciplinary Control in the Examinations will be as per Regulations as amended from time to time by Dr. D Y Patil Vidyapeeth.

The overall assessment for a course will consist of the following two components:

1. Formative Assessment of continuous nature and 40% weightage
2. Summative Assessment OR Term End Examination of 60% weightage

### **1.1 Formative Assessment of Domain Core, Specialization Courses and Generic Elective Courses**

Formative Assessment shall have Continuous Assessment approach. The students are required to submit all assessments by due date to complete the process of continuous assessments which contributes 40% weightage. Assignment submission facility is available online on their learning portal, which can be accessed anytime; from any smart device.

The courses are designed meticulously towards self-disciplined study pattern, wherein the students can complete their course-work and assessments at their own pace till the last date of submission. Formative Assessment has following components:

#### **Total Marks: 40 Marks**

#### **• Self-Assessment Questions:**

This continuous formative assessment facilitates a comprehensive study of the entire syllabus. The syllabus of each course is uniformly divided into units with an assessment for each unit. Further, these assessments will collectively contribute towards the final Formative Assessment marks. It is to be noted that the marks of objective type questions will be automatically captured

in the learning portal. It is therefore advised to go through all the contents sincerely and thereafter attempt the questions. The unit's assessments are Multiple Choice Questions (MCQs) and are time-bound (10 minutes per unit). Once initiated, it is required to submit the assessment within 5 days in single sitting. Each unit has ten Self-Assessment Questions.

This component carries 10 marks and marks are calculated by considering average of all units.

• **Assignment I:**

The full syllabus assessment will foster the use of concepts learned during the entire course-work. It is to be noted that this assessment can only be accessed after successful completion of entire course.

This assessment is Multiple Choice Questions (MCQs) and are time-bound (20 minutes). Once initiated, it is required to submit the assessment within 15 days in single sitting. Assignment I have twenty questions of one mark each and student has to attempt all questions. The marks will be automatically captured in the learning portal.

This component carries 20 marks.

• **Assignment II:**

It is to be noted that this assessment can only be accessed after successful completion of Assignment I. This assessment is subjective question-based and is time-bound (30 minutes). Once initiated, it is required to submit the assessment within 15 days in single sitting. Assignment II have three questions of five marks each and student has to attempt any two questions. The faculty shall evaluate answers through learning portal.

This component carries 10 marks.

**1.2 Formative Assessment of Generic Core courses**

**Total Marks: 50 Marks**

• **Self-Assessment Questions:**

This continuous formative assessment facilitates a comprehensive study of the entire syllabus. The syllabus of each course is uniformly divided into units with an assessment for each unit. Further, these assessments will collectively contribute towards the final Formative Assessment marks. It is to be noted that the marks of objective type questions will be automatically captured in the learning portal. It is therefore advised to go through all the contents sincerely and thereafter attempt the questions. The unit's assessments are Multiple Choice Questions (MCQs) and are time-bound (10 minutes per unit). Once initiated, it is required to submit the assessment within 5 days in single sitting. Each unit has ten Self-Assessment Questions.

This component carries 10 marks and marks are calculated by considering average of all units.

**• Assignment I:**

The full syllabus assessment will foster the use of concepts learned during the entire course-work. It is to be noted that this assessment can only be accessed after successful completion of entire course.

This assessment is Multiple Choice Questions (MCQs) and are time-bound (20 minutes). Once initiated, it is required to submit the assessment within 15 days in single sitting. Assignment I have twenty questions of one mark each and student has to attempt all questions. The marks will be automatically captured in the learning portal.

This component carries 20 marks.

**• Assignment II:**

It is to be noted that this assessment can only be accessed after successful completion of Assignment I. This assessment is subjective question-based and is time-bound (30 minutes). Once initiated, it is required to submit the assessment within 15 days in single sitting. Assignment II have five questions of five marks each and student has to attempt any four questions. The faculty shall evaluate answers through learning portal.

This component carries 20 marks.

---

**2. Summative Assessment / Term End Examination (Proctored Examination)**

Term End Examinations would be conducted through Dr. D. Y. Patil Vidyapeeth's COL test engine twice in a year as stated above. The question papers would consist of multiple choice and subjective questions in the following pattern: –

**Total Marks: 60 Marks****• Section I:**

Forty Multiple Choice Questions of one mark each (all questions are compulsory). The marks will be automatically captured by the system. This section carries 40 marks.

**• Section II:**

Three subjective questions of ten marks each out of which student has to attempt any two questions. The faculty shall evaluate answers through evaluation portal. This section carries 20 marks.

**Key points of learning path:**

- All units will be opened sequentially
- Only upon successful completion of the available content, the next content will be available.
- In case of non-completion of the available content, student will be required to re-attempt the content for successful submission and mark it “as done”.
- Upon completion of all contents in a unit, the corresponding block assessment will be available inside the same units.
- The course summary assessment will be available along with the full syllabus assessment; only upon successful completion of all units.
- Student may also discuss the implications of learning outcomes with the faculty by using the “Ask a question” feature of the learning portal. Answers for this question are expected with 500 words.

---

**PASSING CRITERIA**

To qualify in examination a learner must obtain the following marks in each course: -

- Minimum 40% marks in Formative Assessment
- Minimum 40% marks Summative Assessment / Term End Examination
- Student should secure 40% marks in each of formative and summative assessment separately

**Grading and Award of Class for Online MBA Programme**

On the basis of the total obtained marks in each subject, a letter grade is converted in a scale of 8 as mentioned in below table:

Percentage	Grade	Grade Point
> 80	O	8
75 to 79	A+	7.5
70 to 74	A	7
65 to 69	B+	6.5
60 to 64	B	6
55 to 59	C+	5.5
51 to 54	C	5
45 to 50	D+	4.5
40 to 44	D	4
< 40 (Fail)	F	F

Grade Point Average is calculated using formula:

$$\text{GPA} = \frac{\text{Sum of (Course Credits x Grade Point)}}{\text{Total Credits}}$$

**Grace Marks**

Grace Marks up to a maximum 1% of the total marks could be used in different courses, subject to a maximum of 5 marks in one course. There will be no re-evaluation for any course assessment. Students will have to appear for the course exam within the valid period, if she/he fails to secure minimum passing criteria.